

This year, parishioners are able to access their Contribution Statements online.

Directions for Accessing your Contribution Statements:

1. An email will be sent to you that will give you the link needed to access your account. This email will be from a no-reply email address. It will say in the subject line that it is from St. Matthew's Church. If you do not get an email within the next week or so, please email the church office at stmatthewtyrone@gmail.com with your name, envelope number, and preferred email.
2. Open the email and inside there will be a blue hyperlink on the words "Manage My Family". Click in the hyperlink and it will redirect you to the site, where it will request that you create a password.
3. After you create a password, it will log you into your account. Now, you can access your giving history and your personal information. On this site, you can check that your giving is accurate and update personal information such as address or phone numbers.
4. To access your Contribution Statement, click on "Giving History"
5. In "Giving History", click on the "Detail" section. This will pull up all of your family members.
6. Click on the Head of Household's name (The person who the envelopes are sent to). You should be able to see your giving for the current year.
7. To see last year's contribution statement, click on the date range and choose "Last Year".
8. Then click on the "View and Print Statement" button. Your statement should open in a separate tab for you to view and print.